

- PRIVACY POLICY -

NICHOLS ACCOUNTING, INC.

1. WE WILL NOT SHARE YOUR INFORMATION WITH ANY OUTSIDE PARTIES, INDIVIDUALS OR BUSINESS WITHOUT YOUR EXPRESS PERMISSION, EVEN THOUGH THOSE INDIVIDUALS MAY BE CLOSELY RELATED (I.E. FATHER, SON, ETC.)
2. WE DO NOT CONSIDER HUSBAND AND WIFE TO BE OUTSIDE PARTIES TO EACH OTHER AND WILL SHARE INFORMATION AND FILES WITH THE SAME UNLESS YOU HAVE REQUESTED AND WE HAVE AGREED TO WITHHOLD IT AND THE LAWS OF YOUR RESIDENT STATE ALLOW IT. (COMMUNITY PROPERTY STATES GENERALLY DO NOT).

IN THE EVENT OF A DIVORCE OR LEGAL SEPARATION, BOTH SPOUSES SHALL HAVE A RIGHT TO INFORMATION IN OUR FILE UP UNTIL THE DATE OF DIVORCE OR LEGAL SEPARATION. AFTER WE HAVE BEEN NOTIFIED OF SAID DIVORCE OR LEGAL SEPARATION, WE WILL FORM SEPARATE FILES.

3. IF YOU SEND YOUR INFORMATION TO US VIA ANOTHER INDIVIDUAL IN A SEALED ENVELOPE, WE WILL NOT DISCLOSE YOUR INFORMATION TO THAT INDIVIDUAL WITHOUT YOUR EXPRESS PERMISSION. HOWEVER, IF YOU SEND THE INFORMATION WITH ANOTHER INDIVIDUAL IN ANY FORM OTHER THAN A SEALED ENVELOPE OR PACKAGE, WE WILL ASSUME THAT INDIVIDUAL HAS ACCESS TO AT LEAST THAT PART OF YOUR WORK WITH US.
4. IF YOU WOULD LIKE TO HAVE US FAX OR MAIL YOUR BANKER, ATTORNEY, ETC., YOUR INFORMATION FROM OUR FILE, YOU WILL NEED TO GIVE US NOTICE IN WRITING. WE HAVE A LITTLE FORM YOU CAN USE FOR THAT IF YOU LIKE. AS AN ENROLLED AGENT, THE LAW PROHIBITS ME FROM SHARING YOUR INFORMATION WITHOUT YOUR PERMISSION. PLEASE UNDERSTAND THIS MAY CAUSE A DELAY.
5. WHAT YOU TELL US VERBALLY OR IN WRITING IS GENERALLY NOT "PRIVILEGED" TO THE IRS. (IN OTHER WORDS, WE CAN NOT WITHHOLD FACTS THAT WE HAVE KNOWLEDGE OF, IF YOU ARE IN A CRIMINAL INVESTIGATION). PLEASE AVOID PUTTING US ON THE SPOT, AS WE ARE MORALLY OPPOSED TO DISHONESTY AND WILL NOT TELL THE UNTRUTH FOR YOU.